

Hackney Giving Community Grants Programme guidance

Hackney Giving uses donations from individuals and businesses to support local grassroots community groups. We are inviting applications for up to £1,000 from small not-for-profit groups who support communities in Hackney or the City of London.

Purpose of funding

Your project must work towards one or more of the following outcomes:

- Improving the health and wellbeing of local residents.
- Bringing people together to reduce social isolation and strengthen communities.

Activities

You can decide what activities you will do in your project, as long as it contributes to either or both of the outcomes listed above.

Activities could include, but are not limited to:

- Fitness sessions.
- Lunch clubs with social activities.
- Peer support groups.
- Intergenerational or intercultural activities.
- Skills sharing events.
- Cultural exchange events.
- Community gardening.
- Walking groups.
- Community conversation events.
- Supporting communities with their mental health via art or music.
- Street parties.
- Cooking classes.

Project duration

It's up to you when your project starts and how long it lasts, depending on what you want to do.

Eligibility

To be eligible for a grant, your organisation must:

- Work in Hackney and/or the City of London.
- Have a formal constitution or governing document.
- Be constituted to be not-for-profit.
- Have had a turnover of under £300,000 in its last financial year.
- Have at least two people on its Board of Trustees or Management Committee.
- Not be in overall financial deficit.
- Have a bank account, requiring at least two signatories.
- Be able to declare that all bank account signatories are unrelated (by blood or marriage) and live at separate addresses.

Your proposal must:

- Be for a project operating in Hackney and/ or the City.
- Not be for the benefit of a single individual.

Excluded activities

We will not fund:

- Expenditure or activities that have already taken place. By this we mean that retrospective funding will not be awarded; applications may be for ongoing provision.
- Services which are a statutory responsibility (i.e. are the responsibility of the Council, Government or Health Authorities).
- Projects that have no community or charitable element.
- Projects that are purely for the advancement of religion or politics.

Payment and reporting

The grant will be paid in a single instalment, on receipt of a signed grant agreement.

You will need to submit a final report part within two weeks of the end of the project. We will share the report template when the grant is offered. If you do not send a project report, this will prevent us funding you in future. We may also request to visit your project.

How to apply

This is an ongoing programme; there is no deadline. Applications will be welcomed on a rolling basis until all the funding is allocated.

Before you apply formally, we'd like to speak to you on the phone. This is so that we don't waste your time writing a formal application for a proposal that is not a good fit for this programme. In the call, you can tell us about your project idea and we'll provide advice on whether it is likely to be in line with the programme aims or a different source of funding would be more appropriate. For ideas that are a good fit, we will then send out an application form. To book a phone call please go to <https://outlook.office.com/book/HackneyGivingpreapplicationcall@hcv.org.uk/> or email applications@hackneygiving.org.uk, making sure to include your phone number.

Please note that at Hackney Giving, we want to support a wide range of communities and activities, so if your proposed idea is similar to others we have received, we may not be able to fund it.

You will also need to include the following supporting documentation:

- Your organisation's most recent set of accounts or financial statement approved at your AGM.

If your organisation has not applied to Hackney Giving before, please also attach:

- Your organisation's constitution.
- Proof of the bank account that you will use to receive any grant from Hackney Giving
- Your organisation's equal opportunities policy.
- Your organisation's safeguarding policy/ policies.

We expect to be able to let you know the outcome within two weeks of receiving a written application. We will let all applicants know the outcome of their application.

Help available to prepare your application

Hackney CVS Organisational Development specialists can give you support to make an application. To book an appointment, please go to:

<https://outlook.office365.com/owa/calendar/HackneyCVS@hcv.org.uk/bookings/>